



SA Childcare Association  
*Stronger Together!*

## **GENERAL TERMS AND CONDITIONS**

### **1. SACCA Membership**

SACCA Membership and benefits are non-refundable, non-transferable and personal to you.

Minimum requirement to qualify for Membership:

- The school has to be registered according to the Amended Children's Act (Act 38 of 2005 as Amended in 2010) OR has to be in process to be registered with DSD or SACCA within 18 months of becoming a member.
- The member school must adhere to the Norms and Standards of the Children's Act.
- The staff has to attend at least two in-service training courses per year.
- Members have to do at least two evacuation mock drills with all staff and children per year.
- Member's school buildings, toys and playground equipment should be kept in good order.
- Member schools must display their SA Childcare Association Registration Certificate.

Code of conduct:

- Member Schools will conduct their business honestly and ethically.
- The wellbeing of the children in their care will be the highest priority.
- They will focus on a positive environment with positive input and a positive learning experience for the children.
- They will abide by the applicable legislation and regulations prescribed for their function

## **2. Right to amend benefits, terms and conditions**

We constantly strive to provide new and improved services to you. We reserve the right to amend these terms, conditions and benefits, including changing third-party service providers. We will notify members of material amendments.

## **3. Up-to-date subscription**

Your subscription and membership payments must be up to date for you to be eligible to use the benefits.

## **4. Cancellation of Membership**

1. SACCA full membership becomes active on the date when the membership fee is received.
2. Membership is renewed annually, whereafter a new certificate will be sent to you indicating the month and year of renewal.
3. Members are responsible to keep their contact details up to date in order to receive information and renewal notices.
4. Members are expected to pay by recurring debit order which will be automatically renewed for each 12-month period, until cancelled in writing by the Member. One month notice is required.
5. If membership is cancelled the SACCA Membership board/plaque and all relevant corporate items must be returned to us within 30 days or destroyed with proof of this sent to us. Once cancelled no logos of SA Childcare or any references may be used on stationary or adverts.
6. If you use any or all benefits and you decide to cancel your membership before a period of 4 months has lapsed you will be liable to pay for the services rendered to you by the Association.

## **5. Debit Orders:**

In instances where your initial debit order was unsuccessful, we'll advise you of the rejected debit order through an SMS or Email and you will have to make a payment via EFT for that specific month.

Any disputed debit orders (by yourself, at your bank) must be rectified via EFT, and a penalty fee of R100 will be charged. Kindly inform us of the reason why the payment was disputed by yourself.

Any bank charge penalty imposed from your bank will not be refundable from SACCA.

## **6. HR/IR Services:**

1. A 50% deposit is payable before commencement of work outside your support benefit.
2. Due to the nature of the service offered the quotation is an estimate and therefore subject to change.
3. Cost:
  - a. Association Member:
    - i. Traveling cost R3.50 per/ Km
    - ii. Hourly rate R300
  - b. Non-Association Member:
    - i. Traveling cost R5.50 per /Km
    - ii. Hourly rate R500
4. On completion of the service, the final invoice will be sent to you via email and whatsapp, which is payable within 7 days.

**7. Your privacy rights:**

As a SACCA Member, you hereby agree to abide by our terms and conditions. Your details will be used for administrative purposes, and to provide you with information relating to products and services from time to time.

We will not disclose your personal information to any other person or organization, unless authorized.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_

Member