



GAUTENG PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

Enquires: Zoleka Khumalo
Tel: 011 355 1000
Email: Zoleka.Khumalo@gauteng.gov.za
Directorate: Education Planning & Information

**TO: DISTRICT DIRECTOR
DISTRICT PRE-GRADE R COORDINATORS
SOCIAL WORK SUPERVISORS
SOCIAL WORKERS**

**CC: ECD OWNER / PRINCIPAL
MS PHUMELELE TLOUBATLA
DIRECTOR: ECD**

**FROM: MR EBRAHIM FARISTA
DIRECTOR: EDUCATION MANAGEMENT & PLANNING**

DATE: 22 JULY 2022

SUBJECT: ECD CENTRES: VALIDATION OF AUTHENTICITY

Dear Sir / Madam

The Gauteng Department of Social Development (GDSD) completed the migration of all ECD Centres under their care to the Gauteng Department of Education (GDE) from April 2022. Given this context the Education Management and Information Systems (EMIS) sub-directorate has planned a verification exercise to confirm all the **registered ECD Centres in Gauteng**. The exercise is intended to culminate in the issue of a **GDE ECD Registration Certificate to all authenticated ECD Centres**.

All ECD Centres will be issued with a **ECD Centre Authentication Form**. The owner will be required to confirm the correctness of each ECD centre's general information. The document will be circulated to all ECD Centres by **27 July 2022**.

The Principal/Owner is required to verify ALL the information in the Form and insert totals for the number of Practitioners and Learners in the centre. The following certified documents must be attached to the completed or corrected form:

- A Certified copy of the ID document of the Owner.
- The last issued Gauteng Department of Social Development (GDSD) registration certificate.

Tel: (011) 355 0000
17 Simmonds Street, Johannesburg, 2001 | P.O. Box 7710, Johannesburg, 2000

www.gautengonline.gov.za | Hotline: 08600 11 000

- A Certified copy of the NPO Registration Certificate or Company Registration Certificate.
- If the ECD Centre is not a registered NPO, Company or Close Corporation, the owner will need to attach a letter confirming the centre's status as a Sole Trader or any other legal status that the ECD Centre currently occupies.
- All forms submitted must be commissioned at the local police station.

Please note that all corrections on the Authentication Form must be done in **black ink** and must be completed in the same row where the correction is required.

The ECD Centre Authentication Form and certified attachments must be submitted to the district offices by **12 August 2022**. Each owner/principal is expected to submit 2 full copies of all the documents detailed above. The original documents will be delivered to EMIS Head Office while the second will be filed at the District. A third copy will be housed at the ECD Centre and be made available to any GDE official on request. Failure to submit will be considered non-compliance and may result in the registration of the ECD Centre being reviewed


The district will forward all original submissions to EMIS Head Office in line with the dates and times tabulated below:

Date	District
17 August 2022 (09h00 – 12h00)	GAUTENG NORTH , GAUTENG EAST , JOHANNESBURG SOUTH , TSHWANE WEST and TSHWANE NORTH
18 August 2022 (09h00 – 12h00)	JOHANNESBURG EAST, JOHANNESBURG NORTH, JOHANNESBURG CENTRAL , JOHANNESBURG WEST and GAUTENG WEST
19 August 2022 (09h00 – 12h00)	TSHWANE SOUTH , EKURHULENI SOUTH EKURHULENI NORTH , SEDIBENG EAST and SEDIBENG WEST

It should be noted that all personal data collected in way of this exercise will be managed in full compliance to the POPI Act.

You co-operation is appreciated.

Yours sincerely



Mr Ebrahim Farista
Director: Education Management & Planning
Date: 22 JULY 2022