



Workplace Agreement

Entered into between

Hereafter referred to as the Employer

And

Hereafter referred to as the Learner

And

ABA Health (PTY) Ltd
Hereafter referred to as "the Training Provider"

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1) Definitions

Unless otherwise specified the following definitions should be applied to terminology used in this agreement:

2) Details of Parties

a) Learner details

Full Name												
Surname												
I.D Number												
Date of Birth	1	9	Y	Y	M	M	D	D				
Race	Black African		Coloured		Indian		White		Other			
Gender	Male					Female						
Disability Status	Disabled (please specify)					Not disabled						
Employment Status	18.1 (Currently Employed)		<input checked="" type="checkbox"/>		18.2 (Unemployed or pre-employed)							
Physical Address												
Postal Address												
Telephone Numbers:	Home:											
	Cellphone											
E-mail address												

b) Employer details

Registered Name		
Trading Name		
Physical Address		
Postal Address		
Contact Person	Name	
	Telephone number	
	E-mail address	

c) Training Provider details

Registered Name	ABA Health (PTY) Ltd	
Trading Name	ABA Health (PTY) Ltd	
Accreditation number	HW592A0600287	
Organisation registration number	2006/025563/07	
Physical Address	388 Deetlefs Street	
	Pretoria North	
	0182	
Postal Address	PO Box 54002	
	Ninapark	
	0156	
Contact Person	Name	Maxie Theron
	Telephone number	012 – 520 5012
	E-mail address	maxie@abahealth.co.za

3) Qualification Detail:

a) FETC: Early Childhood Development (NQF Level 4) – Qualification ID:58761

4) Rights and responsibilities of parties**a) Rights of Learner**

- i) The learner has the right to attain practical workplace experience in the outcomes of the unit standards of the qualification during normal working hours
 - ii) The learner has, for the duration of this agreement, the rights as inferred to that learner and contained in the Employment contract concluded between the Learner and the Employer
- b) Rights of Employer**
- i) The Employer has the right to schedule the working hours of the learner as per the employment contract concluded between the Employer and the Learner
 - ii) Take disciplinary action against the learner for any breach of the disciplinary code of the employer
- c) Rights of Training Provider**
- i) The Training Provider has the right to assess the learner on both the formative as well as the summative assessment per the qualification both at the workplace of the learner as well as during off site classroom instruction
- d) Responsibilities of Learner**
- i) The learner has the responsibilities to
 - (1) Conduct herself in a manner as befitting an employee of the Employer
 - (2) Attend all classroom instruction and assessments as scheduled by the Training Provider
 - (3) Attend all workplace experience as scheduled by the Employer
 - (4) Abide by the disciplinary code and conduct of the Employer at all time
- e) Responsibilities of Employer**
- i) The Employer has the responsibility to
 - (1) Provide the learner with the necessary mentoring and coaching support as relevant to this qualification.
 - (2) Keep record of the time the learner has worked and verify the hours spent on activities. Time Sheets will be provided by the Provider.
 - (3) Ensure that the assigned mentor / supervisor will conduct an evaluation of certain procedures for the learner as required (Documents to be provided)
 - (4) Provide the learner with a working environment conducive to attain competence in this qualification
 - (5) Ensure that the provision of training is at all times conducted by a Training Provider accredited and which has the scope to deliver and assess against the unit standards as per the qualification.
- f) Responsibilities of the Training Provider**
- i) The Training Provider has the responsibility to

- (1) Provide proof of its accreditation status as well as maintain accreditation and the scope to deliver and assess against the unit standards as contained in this qualification at all times for the duration of this agreement
- (2) Provide adequate theoretical and practical instruction to the learner in order for the learner to attain competence against the unit standards.
- (3) Assess the learner, both formatively and summatively against all unit standards as relevant to this qualification.

5) Duration and Termination

- a) This agreement will commence on 07 March 2022 and will terminate on completion of the qualification.

- b) This agreement will terminate earlier than the date indicated in 5(a) above should one of the following occur:
 - i) The learner resigns from the employment of the Employer
 - ii) The learner is dismissed by the employer due to a breach of the disciplinary code and after following the necessary steps as provided for within this disciplinary code

 - iii) The Employer voluntarily terminates the agreement subsequent to consultation with the Training Provider

6) Signatories:

For and on behalf of the Employer

Date: 07 March 2022	Date: 07 March 2022	Date: 07 March 2022
Authorised Representative	Witness	Witness

For and on behalf of the Training Provider

Date: 07 March 2022	Date: 07 March 2022	Date: 07 March 2022
Authorised Representative	Witness	Witness

Learner (or his / her appointed guardian or parent should the learner be under the age of 21)

Date:	Date:	Date:
Learner / Guardian / Parent (Please cross out which is not applicable)	Witness	Witness
